



File No.18-ITPO(5)/TRG/2010 Vol-II
India Trade Promotion Organisation
(Administration Division, E-I Section)


Bharat Mandapam, New Delhi
04 November 2024

Circular No. Admin/ 67 /2024

The Security Services Division has arranged Fire warden and basic fire safety training on 5th November 2024 from 1500 hrs. to 1700 hrs. in Multipurpose Hall, Ground Floor of Admin Building, Bharat Mandapam for ITPO employees and concerned agencies.

All officials including officials deployed vide Office Order No. Admin/877/2024 dated 28/10/2024 for IITF'2024 are requested to kindly make it convenient to attend the above training.

This issues with the approval of the Competent Authority.


(Rajnesh Naudiyal)
Dy. Manager (Admin)

To:

All officers/officials of ITPO

Copy to:

1. All HoDs
2. IT Services Division - with a request to upload on ITPO Website
3. Security Services Division.
4. Notice Boards
5. Circular Register

For information:

1. PSO to CMD
2. PA to ED